



StrikePlagiarism.com

ORIGINALITY IS A VALUE

University's User Manual of the Antiplagiat System

I. Overview of the **Strikeplagiarism.com**

- ✓ **Strikeplagiarism.com** is an IT tool dedicated to verifying the authenticity of text documents. The task of the system is to provide information that allows the identification of the number of borrowings in the analyzed text and the identification of their sources.

The system detects in the analyzed document fragments identical to texts placed in comparative databases, including correctly marked quotes and footnotes and fragments that are not protected by copyright (ex. legal acts).

- ✓ **The system does not indicate whether the document contains plagiarism.**

Strikeplagiarism.com compares all uploaded documents to sources in the following databases:

- The documents in the University's own database (documents „added to the database”);
- Documents from the databases of other Universities*;
- Internet resources;
- RefBooks database **;
- Legal database.

* To enable comparison with documents in the databases of other universities it is necessary to sign the declaration of database exchange.

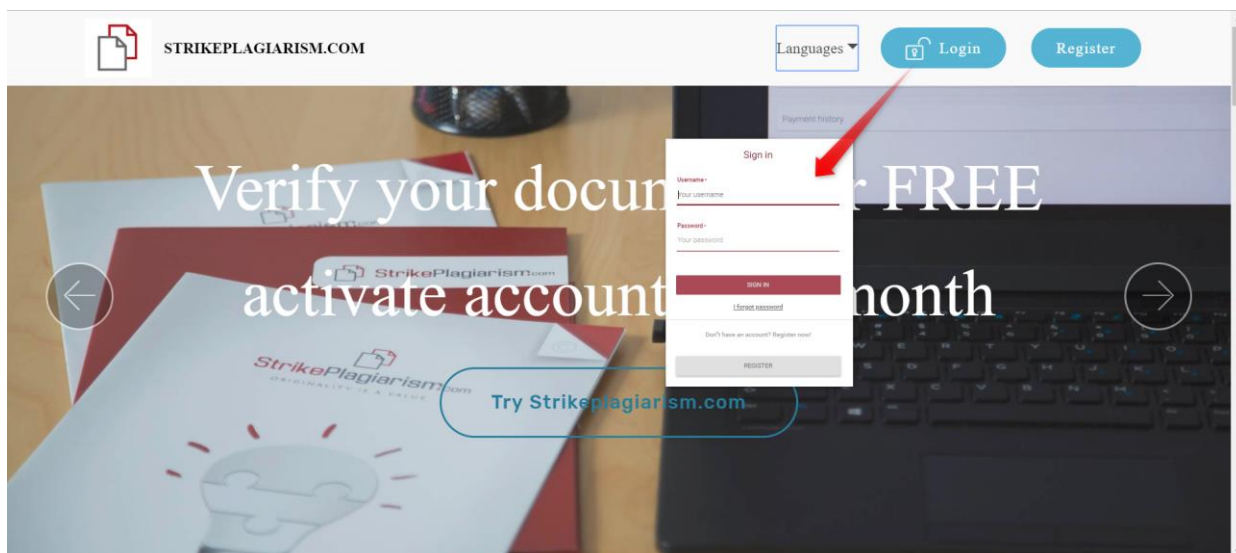
** Created by Plagiat.pl sp. z o.o. database of books, articles and other scientific and specialist publications, made available by authors and publishers solely for the purpose of anti-plagiarism analysis. Currently, it contains over 3 million texts protected by copyright, mainly in Polish and English.

- ✓ The antiplagiarism system is provided in ASP model (Application delivered as a service provider):

- Data processing takes place on the server of the service provider;
- To use the service you need a computer connected to the Internet.

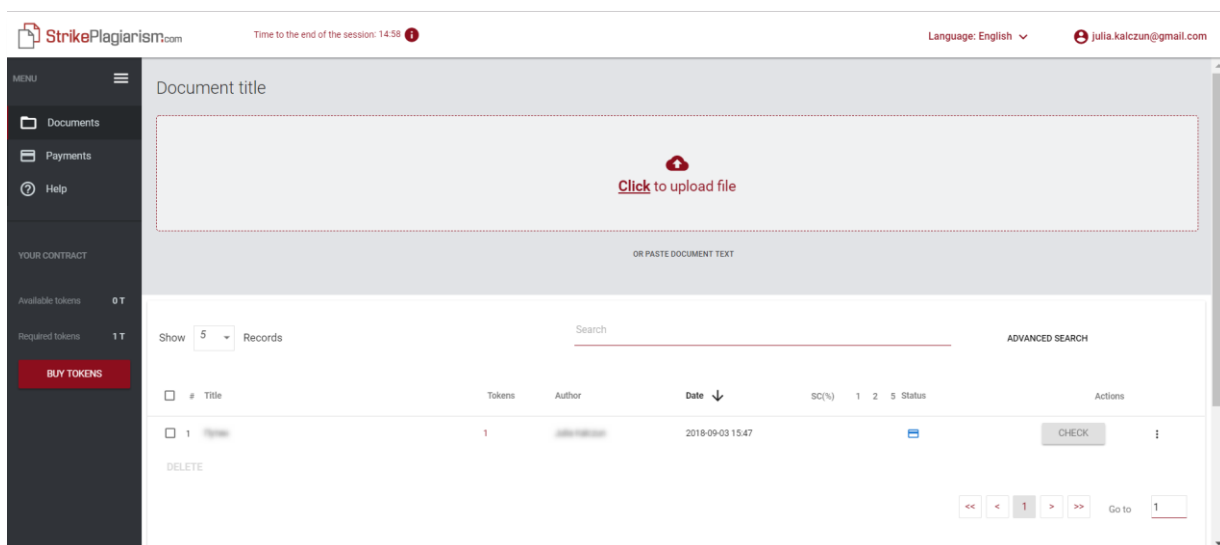
II. Logging into the **Strikeplagiarism.com**

✓ To log in to the **Strikeplagiarism.com**, go to the website <http://strikeplagiarism.com/>, and then in the upper right corner click on the "Login" button.



✓ After completing the login and password fields with data that you have received via e-mail, click „Login”.

III. Adding/Checking a Document



✓ The window enabling checking the document in the anti-plagiarism system is visible in the main view after logging into the User's account.

You can add a document in three ways:

- **by uploading a file (recommended);** [Click](#)

After clicking "[Click to upload a file or drag it here](#)" a file selection window is displayed. Available formats are: DOC, DOCX, ODT, RTF, PDF, PPT or PPTX. Choose a document to check in one of the available formats and click "[Open](#)".

- **by dragging the file selected for checking into the marked field;**

Available formats are: DOC, DOCX, ODT, RTF, PDF, PPT or PPTX.

- **by using the "Copy / Paste" method**

After clicking the button [OR PASTE DOCUMENT TEXT](#) paste the copied content of the document into the field "Document text" and click "[Send](#)".

Document text

Document text *

Theme: Economical Relations |
Author: John Smith
Coordinator: Jane Brown
text of thesis...


Number of characters: 90

CANCEL SEND

✓ After entering the content of the document (by uploading a file or by using the "Copy / Paste" method), it is necessary to fill the document's details (basic data about the document):

- Author's data (name and surname, optionally index number);
- Coordinator's data (name surname, optionally academic title);
- Document type (from the drop-down list);
- Organizational Unit (from the drop-down list).

The screenshot shows the 'Add document' form with the following fields: Document title, Enter author's name (with sub-fields for first name and last name), Enter index number, Promoter's title, Promoter's name, Promoter's lastname, Document type, and Organisational unit. A red box highlights the 'ADD CO-AUTHOR' button. At the bottom right, there are 'CANCEL' and 'ADD' buttons. The footer includes 'Show 5 Records', 'Show only mine', a search bar, and 'ADVANCED SEARCH'.

✓ In addition, you can add a work co-author. After clicking on the button  additional fields for completing the co-author's data are shown: first name, optionally index number.

This screenshot is identical to the previous one, but a red box highlights the 'ADD CO-AUTHOR' button and the fields for 'Enter author's name', 'Enter author's lastname', and 'Enter index number'.

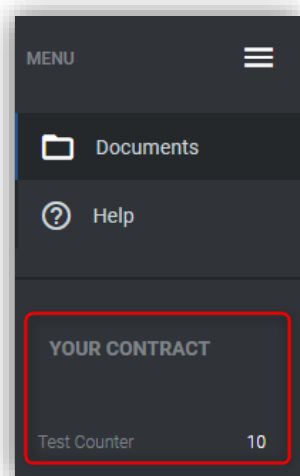
If you want to delete the entered data about the co-author, click the  button at the end of the line.

After entering all the data, press  button for sending the document for verification.

The system will ask you to confirm the check.

A confirmation dialog box with the text 'Are you sure you want to check that document?' and two buttons: 'CANCEL' and 'OK'.

Clicking the **OK** button will automatically start checking the document if there are enough tests in the User's account.



Otherwise, a message about an insufficient tests counter will be displayed.

The number of available tests can be checked in the information section in the menu on the left side of the screen.

In order to supplement the tests counter or in case of a message related to the expiration of the contract, please contact the University Administrator of the Anti-plagiarism System. A possible way of contact is described in section VI. HELP.

✓ It is possible to upload a document into the database without checking it with the antiplagiarism system. This option is used to upload a document that would be used as reference material for subsequent checks. These can be, for example, scientific publications or other documents created at the university, which can be referred to by students in their work.

✓ In order to add documents without checking, upload the document, click on the slider **Add document without checking** fill in the document's details, as in the case of documents added for verification and press **Add document without checking** button.

IV. List of documents

✓ The default view of the user account is the "Documents" tab, where a list of documents added to the system is available.

#	Title	Author	Document coordinator	Date ↓	SC(%) 1	SC(%) 2	Status	Actions
1	2018-09-04 12:28	0.00%	0.00%	✓	🗑️ ⋮
2	2018-09-03 17:58	0.00%	0.00%	✓	🗑️ ⋮

DELETE REJECT ADD TO THE DATABASE EXPORT TO .XLS

<< < 1 > >> Go to 1

In the list of documents, the User sees **all the documents assigned to the organizational unit** to which the User belongs. In order to limit the list of documents only to the ones uploaded by the User, press the slider: Show only mine

The data displayed in the documents list table contains:


- Title
- author,
- Coordinator,
- Upload date,
- Similarity Coefficients values,

Document status:

- processing (in analysis);
- checked,
- selected for the database (document in the process of indexing, is not yet added to the database and is not used for comparison);
- added to the database (document is used for as reference material subsequent checks);
- rejected (documents whose Similarity Report has been negatively assessed by the Coordinator);

The full version of the Similarity Report is available in the list of documents under the  icon.


✓ Additional information about the document is visible after clicking on a document entry

#	Title	Author	Document coordinator	Date	SC(%)	1	2	Status	Actions
1				2018-09-04 12:28	0.00%	0.00%		✓	 ⋮
Document ID		6501154		Document type		Year Paper			
User				File format		docx			
Organisational unit				Size		225			
File upload date		2018-09-04 12:28							
Report date		2018-09-04 12:28							

In the "Upload method" field, information about the used upload method will be displayed. If the work was uploaded using the "from file" method, the action will be displayed as the file format which was used, e.g. "docx", if using the "copy-paste" method - as "txt".

✓ The list shows 5 records by default. To increase the number of visible records, select the appropriate value in the field:

Show Show only mine **ADVANCED SEARCH**

#	Title	Author	Document coordinator	Date	SC(%)	1	2	Status	Actions
1				2018-09-04 12:28	0.00%	0.00%		✓	 ⋮

✓ Advanced search allows you to filter work according to the parameters indicated by the User.

Show Records Show only mine



User

Title Author Status

Document coordinator Document type Organisational unit

SC 1 from SC 1 to SC 2 from SC 2 to Date from Date to Alert

✓ Table sorting is available by clicking on the column headings in the table.

<input type="checkbox"/>	#	Title	Author	Document coordinator	Date ↓	SC(%)	1	2	Status	Actions
<input type="checkbox"/>	1	объявление.docx	fgdfgfgf fgdfgfgd	fgdfgd fgdfgfd dfgdfgfd	2018-09-04 12:28	0.00%	0.00%		✓	 

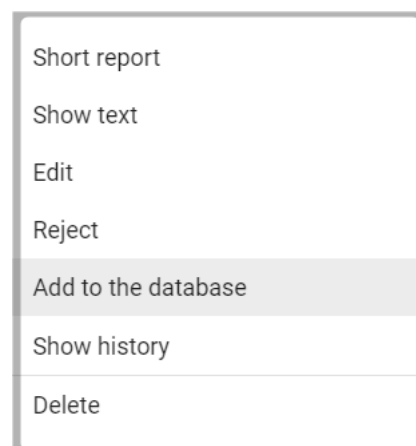
Clicking on the arrow next to the positions: Title, Author, Coordinator - will result in the positioning of the entries in alphabetical order.

Clicking on the arrow next to the items: Date - will result in the positioning in chronological order, Status - positioning according to the statuses.

✓ Additional options ("**Actions**") are placed under the icon in the rightmost column of the table (see the graphic below).

The additional options are:

- preview of the similarity report in full version and short version (it does not contain work content with marked fragments);
- view text in txt format;
- edit document information;
- add/withdraw document from the database or reject the document (depending on the current status);
- show history of the changes.



Clicking "**Add to database**" will add the selected document to the comparison database and change its status to "Selected to database". After indexing, the status will automatically change to "Added to database".

Clicking on "**Withdraw from database**" will remove the selected document from the comparison database and change its status to "Checked", and for documents not subject to checking to "Rejected".

Clicking "**Reject**" will change the status of the document to "Rejected", which will block the document before it's accidentally added to the comparison database.

Clicking on "**Restore**" will bring the rejected work back to the "Checked" status.

Clicking on "**Edit**" opens the document editing window, in which the User can change the data in the document's metric himself.

Edit document

Title *

Document coordinator *

Enter author's name * Enter author's lastname * Enter index number

Document's type Organisational unit

Year Paper [dropdown]

ADD CO-AUTHOR

Enter author's name * Enter author's lastname * Enter index number **X**

CANCEL **SAVE**

Clicking on "**show history**" will open a window in which the user can check the history of modifications made on a given document.

Document's history

Field name	Old value	New value	User	Change date	Relates to
Status	Processing	Checked		2018-09-04 12:28	

CANCEL

The system allows operations on multiple documents at the same time. Documents can be selected individually by clicking on the checkbox in the "Number" column or selecting all the documents visible on the current page of the list by selecting a checkbox in the table's header.

<input type="checkbox"/>	#	Title	Author	Document coordinator	Date ↓	SC(%)	1	2	Status	Actions
<input type="checkbox"/>	1	[blurred]	[blurred]	[blurred]	2018-09-04 12:28	0.00%	0.00%		✓	[icon] [dots]
<input checked="" type="checkbox"/>	2	Title	[blurred]	[blurred]	2018-09-03 17:58	0.00%	0.00%		✓	[icon] [dots]

DELETED REJECT ADD TO THE DATABASE EXPORT TO .XLS

The activities that can be done on multiple documents include addition to the database, rejection of documents and downloading a list of detailed data about the documents.

✓ **REJECT** - the option to reject all selected documents with the status "Checked".

- ✓ **ADD TO THE DATABASE** - you can add all marked documents with the status "Checked" to the comparison database.
- ✓ **EXPORT TO XLS** - after clicking the "Export to xls" option, a file in the MS Excel editor format will be exported, containing all data on selected documents.

V. Similarity Report and its interpretation

- ✓ The document verification time should not exceed 24 hours. However, during examination sessions at universities (both summer and winter) and in the periods directly preceding them, checking the document may take longer.
- ✓ After completing the document check, the system automatically sends to the e-mail address of the User information on generating the Similarity Report, as well as the Full Similarity Report itself in the attachment in HTML format.

In order to interpret the results of the analysis, we encourage you to read the **Guidelines of Similarity Report Interpretation**, available also in the user's account in the "Help" tab.

VI. Help

- ✓ In the "Help" tab, there are useful documents for users (i.e. Guidelines of Similarity Report Interpretation and Terms and Conditions) and answers to frequently asked questions (FAQs).
- ✓ In the event of any questions or need for instructions related to the operation of the system, please contact the University Administrator of the Anti-plagiarism System.
- ✓ For this purpose, the User may use the Contact Form located under the FAQ list.

Contact form

Who do you want to send to? *

Enter message *




Attach file Clear form **Send message**

If the problem is not resolved, please contact our Customer Service Department using the form available after logging in or by sending an e-mail to the following address: contact@strikeplagiarism.com.

VII. Data editing and logging out

✓ Editing user data, changing the password and the "Log out" button are available by clicking on the username in the top bar of the account.

The User's basic data can only be edited by the University Administrator of the Anti-plagiarism System.

Language: English ▼	 Edit User data
	 Change password
	 Sign out

We wish you fruitful work with the Antiplagiarism system!